



# CHRIST THE KING ENGINEERING COLLEGE

Karamadai, Coimbatore - 641104

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

Ph: +91 91500 76729 Email: principal@ckec.ac.in Web: www.ckec.ac.in

CKEC/IQAC/2023-24/01

Dated: 02.07.2023

## CIRCULAR

The first IQAC half yearly meeting for the current academic year (AY 2023-24) is scheduled on (18.07.2023). In this regard, all the stakeholders are requested to attend the meeting without fail.

Venue : Conference Hall

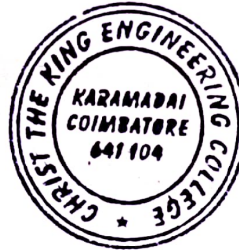
Time : 10.30 am

Agenda:

1. Review of the previous meeting
2. Academic Schedule of activities planned
3. NAAC file updates

**IQAC Coordinator**

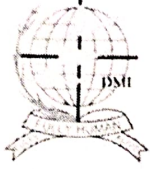
Encl: Composition of IQAC members



*M. Jeyakumar*  
Principal  
**Dr. M. JEYAKUMAR, M.E..Ph.D.**  
PRINCIPAL  
CHRIST THE KING ENGINEERING COLLEGE,  
Chikkarampalayam Village,  
Karamadai, Mettupalayam Taluk,  
Coimbatore - 641 104.

Copy to

1. The Principal
2. IQAC
3. HoDs
4. Office
5. File



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**Academic Year: 2023-24**

**Meeting-01**

**Ref: CKEC/IQAC/Meeting/2023-24/01**

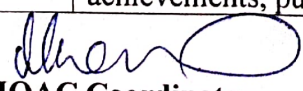
**Dated: 18.07.2023**

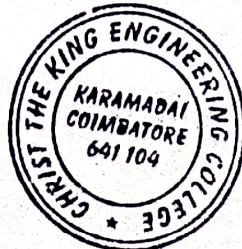
## MINUTES OF MEETING

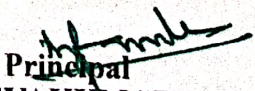
IQAC meeting for the AY 2023-24 was held on **18.07.2023** at 10.30 am at Conference Hall.

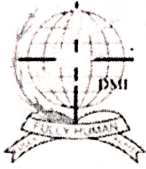
The following points were discussed in the meeting

S.No	Discussion	Responsibility
1	Chairperson of IQAC welcomed all the members for the Internal Quality Assurance Cell (IQAC) meeting.	Principal
2	The progress of NAAC documentation work was reviewed.	IQAC Coordinator
3	- The academic schedule for the current year was aligned with Anna University guidelines. - Extra-curricular and co-curricular activities were integrated into the schedule.	Director-Academics
4	To support the initiative of enhancing student engagement and skill development through department-club collaboration, each department is encouraged to partner with one or two clubs.	S&H HoD
5	The list of planned events has been compiled from various committees and cells.	IQAC
6	Faculty development programs (FDPs) and workshops were planned for the semester to enhance teaching-learning methodologies.	FDP Coordinator
7	A proposal was made to implement a feedback mechanism for students to evaluate classroom teaching and infrastructure facilities.	Feedback Committee Chair
8	An awareness campaign on sustainable practices and green campus initiatives will be conducted.	Environment Club Convener
9	The performance appraisal system for faculty was reviewed, with suggestions to integrate key performance indicators related to research output and community engagement.	HR Head
10	Departments were asked to submit annual reports highlighting achievements, publications, and initiatives taken during the year.	Department HoDs

  
IQAC Coordinator



  
Principal  
**Dr.M.JEYAKUMAR, M.E..Ph.D.**  
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## Action Taken Report

22.07.2023

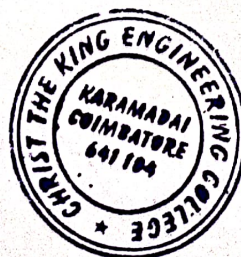
IQAC Meeting-01 Ref- CKEC/IQAC/2022-23/002

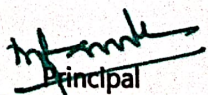
Academic Year 2023-24

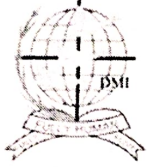
The following actions were taken to implement the decisions of IQAC meeting, held on 02.02.2023 at Conference Hall during the academic year 2022-23

S.No	Points Discussed	Remarks
1	NAAC Work	The progress of NAAC documentation work was reviewed and the list of files to be maintained in the department are given
2	Club Activities	Identified clubs that align with the academic and extracurricular goals of each department Establish a formal framework for partnerships, detailing responsibilities, goals, and expected outcomes.
3	Students Academic Progress monitoring	The performance and progress of students in internal exams are systematically reviewed to identify areas of improvement and provide necessary support. Faculty members are involved in guiding students based on their results, ensuring continuous academic growth and preparation for upcoming assessments.

  
IQAC Coordinator



  
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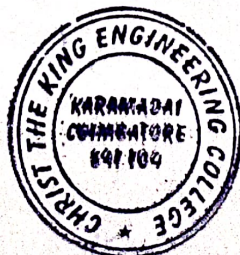
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## IQAC MEETING ATTENDANCE

IQAC MEMBERS		Signature
<b>Member from The Management</b>		
Rev. Fr. J.E. Arulraj	DMI Founder Father, DMI International Foundation	-
Rev. Fr. S. Xavier Manoj	Administrator, CKEC	-
<b>Chairperson</b>		
Dr. M. Jeyakumar	Principal, CKEC	-
<b>One of the Senior Faculty as IQAC Coordinator</b>		
Dr.S.OmPrakash	Director-IQAC	
<b>Faculty Representation</b>		
Dr.Logesh Kumar	Dean – Academics	
Mr. S.Karthick	HOD/Civil	
Mr.R.Hariprasath	HOD/ Mechanical Engineering	-
Mr. M.Arumuga Babu	HOD/Electrical and Electronics Engineering	
Mr.V. Muralidharan	HOD/ Electronics and Communication Engineering	
Dr.R.Suganya	HoD/S&H / Alumni Head	
Dr.J Vimalaithayan	HoD/ Artificial Intelligence and Data Science	
<b>Stakeholder/ Representative of Community and Alumni</b>		
P. Gowri Shanker	Entrepreneur	
<b>Nominee from Industrialist /External Expert Stakeholders</b>		
Ms. Archana	HR.Jesco Energy pvt ltd, Coimbatore	
Mr. Adhav	HR.Jesco Energy pvt ltd, Coimbatore	

IQAC Coordinator



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